IAEA
International Atomic Energy Agency
Atoms for Peace and Development

International Training Course for New and Prospective Points of Contact of the Incident and Trafficking Database

Virtual Event

8 – 10 December 2026

Ref. No.: EVT2504769

Information Sheet

Introduction

Points of Contact (POC) for the Incident and Trafficking Database (ITDB) are nominated by their Governments to serve as the channel through which incident reports and other ITDB information are exchanged between States via the ITDB. The ITDB has a specific terminology, methodologies, practices and tools that are used to facilitate this exchange of information. This event is designed to give new and prospective ITDB POCs the knowledge and skills required to fulfill their role as a POC. The event will focus on their ability to understand the purpose, objectives and scope of the ITDB; identify incidents that are relevant to the ITDB; identify possible sources of information for reporting; prepare and submit incident reports to the ITDB; and use the ITDB-related analytical tools available in the ITDB restricted area in NUSEC.

Objectives

The objective of the event is to train (1) newly appointed ITDB POCs, (2) existing ITDB POCs who wish to refresh their ITDB knowledge, (3) potential future ITDB POCs on the role and responsibilities of ITDB POCs and the information sharing tools used in the ITDB programme. In addition, non-ITDB participating states are encouraged to attend the training to learn about the ITDB programme and join it as participating members.

Target Audience

Member States are invited to designate at least one participant for this event. This event is designed to provide a basic level of training for POCs of the ITDB and participants should preferably come from their country's nuclear/radiation regulatory authority, law enforcement agency, customs organization or Ministry of Foreign Affairs. Participants who are knowledgeable in nuclear security matters, particularly regarding the detection and response to nuclear security events, should be designated, where possible. Preference will be given to nominees who have recently been nominated as an ITDB POC.

Working Language

English.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (https://intouchplus.iaea.org) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **16 November 2026**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (https://intouchplus.iaea.org):
   - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
   - Persons without an existing NUCLEUS account can register here.

2. Once signed in, prospective participants can use the InTouch+ platform to:
   - Complete or update their personal details under 'Complete Profile' and upload the relevant supporting documents;
   - Search for the relevant event under the 'My Eligible Events' tab;
   - Select the Member State or invited organization they want to represent from the drop-down menu entitled 'Designating Authority' (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);
   - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A);
   - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form, will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form, will automatically be sent to the IAEA through the online platform.

For additional information on how to apply for an event, please refer to the InTouch+ Help page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative matters.

Participants are hereby informed that the personal data they submit will be processed in line with the Agency's Personal Data and Privacy Policy and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the Data Processing Notice concerning the IAEA InTouch+ platform.

Additional Information

Six or more months after completion of training events, participants will be required to complete a short survey on the use of acquired knowledge and skills or a change in attitudes. This will assist the Division of Nuclear Security in understanding the impact of its work and will guide future assistance.

Organization

Scientific Secretary

Ms Seowon Lee
Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 24275
Fax: +43 1 26007
Email: S.Lee@iaea.org

Administrative Secretary

Ms Camilla Semper
Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 26635
Fax: +43 1 26007
Email: C.Semper@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.